

El Rancho High School
Attendance Notification

Parents know that any time their child is absent from school, they receive a recorded phone message notification from the school. Parents can then work with the **Attendance Office** if they have any questions or reply to the school to notify them of the reason for the absence if they had not done that already at **562-801-5318**. As of September 2013, El Rancho USD has implemented a new and updated system for contacting parents through the mail. This notifies parents of excessive or unexcused absences, informs parents about specific attendance issues and hopefully assists parents to avoid student trancies. The key purpose of this program and system is to work with our parents and students on the importance of regular attendance which gives schools the best opportunity to provide a quality education for all children.

This system and process includes contacting parents by mail with every third unexcused absence (or is tardy 30 minutes or more.) The first letter informs parents of unexcused absences as defined by California Education Code Attendance and Truancy Laws. If absences continue and a second letter is sent home, parents will be asked to conference with the school administrator to review absences, work on solutions to address attendance issues, and discuss what may occur if unexcused or excessive absences continue. A third letter due to continued unexcused absences may require parents to appear before the District's School Attendance Review Board and with continued absences, appear before a Truancy Court Judge.

It is imperative that parents contact the school to excuse student absences within 24 hours and avoid unnecessary and frequent absences and late arrivals. We understand that there are certainly illnesses and circumstances where a student may have to miss school but our schools and school district wants and expects to have our students attend every day possible and makes a commitment to work with our parents to accomplish this goal.

Thank you for your efforts to have your child attend school on time and regularly each and every day. We know a majority of our student s and families have good attendance habits and we appreciate the efforts that parents make in order to have this happen. Please work with El Rancho High School when you see and are informed of attendance issues so we do our best for all students and especially your own child.